



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on parishclerk@gupc.org.uk
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

MINUTES of a GENERAL PARISH COUNCIL MEETING held remotely on 27th October 2020

DRAFT issue date – 30th October 2020

B. Martindale - Acting Parish Clerk

The Council maintains an 'open for business as usual' policy, during the Covid19 crisis in so far as this is possible under current Government guidance. Meetings will be held remotely until further notice subject to the usual quorum requirements for participating Members. Remote meeting dates and joining instructions are publicised on the Council web site & noticeboards and posted to social media in due time allowing residents to also participate remotely.

The Chairman will bring the meeting to order at 19.30 and, as a 1st order of business, will consider allowing the meeting to be recorded for minute purposes only as required

Open Forum for Participants-

Residents raised points on the agenda regarding:
utilising the field behind school – see minute 2010.08.1 and
concerns over planning application – see minute 2010.06.

Covid19 Status Report.

To consider updating previous – increasing numbers of positive tests across the County are a cause of concern. Regular updates from Cllr Tett, Leader of Buckinghamshire Council, are being posted to the GUPC website. The volunteer group remains ready to re-activate should that become necessary. The shop remains a vital community asset providing good support with adequate stocks and an essential delivery service through volunteers. The community police team remain at full stretch and request calls on them be kept to an absolute minimum. Local surgeries in Waddesdon & Steeple Claydon are open by appointment and in emergency only – use 111 wherever possible or 999 in emergency as usual. Links to important, official sources of information remain on the Council web site. **Minute:** so concurred

2010.01 Attendance and apologies: To note.

Participating. Cllrs Moloney (Chairman), Benfield (Deputy Chair), Jackman, Mackenzie, Hedgecox, Clerk, School Community Liaison Governor

Apologies. Cllrs Macpherson, Branston.

Absences. Cllr Shepherd

3 members of the public participated.

2010.02 Members Interests: Members to be invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. **Minute** – none declared

2010.03 Approval of Minutes; To agree and sign the minutes of the General Meeting of Grendon Underwood Parish Council held on 29th September 2020 as a true & accurate record. The DRAFT minutes were posted on 2nd October 2020 so they could be taken as read at the meeting. There are 2 changes from the DRAFT, raised by the cutoff date, for consideration – correction: title of Cllr Tett & clarification: costs for the CCTV upgrade. Such to allow the minutes to be approved remotely and posted as approved pending final ratification of hard copy, to be held by the Clerk, when this is possible. **Minute** – so approved.

2010.04 Regulatory.

- i) **Standing Orders, Council Policies, Procedures & Protocols;** to monitor changes. **Minute-** monitoring
- ii) **Other Legislation & NALC Advice;** to monitor changes. **Minute-** monitoring

2010.05 Finance & Accounts.

- i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting; the Chairman to summarise invoices received and paid by emergency protocol authorisation. Relevant bank statements to be issued with the minutes as usual. **Minute-** Resolved to pay:
Bailiff's invoice for £803.42 is in hand - to pay and seek net recovery from S&S of £669.52.
RT Machinery invoice £424.23 to be credited and contractor to re-invoice part to Council for £328.88 inc VAT, part to football club for £95.34; 2 GM Outdoor invoices to be paid to programme; Slide installation invoice for £260 sent to Chairman 27.10.20 – to be forwarded to Cllr Jackman to allow S106 submission; Playpark maintenance to safety report requirements £150; Installation of memorial bins £360; Slide repairs £260.
- ii) To consider the half year report of the RFO, circulated 2nd Oct 20: **Minute-** noted & approved without comment.
- iii) To consider expenses and other claims; none current. **Minute-** resolved to re-imburse: Cllr Benfield for wreath £23.45
- iv) To consider proposals for disposition of S106 money to develop a project delivery strategy (and therefore a spend plan). Cllr Jackman to arrange a meeting between the Council and the Village Hall Charity to thrash out a definitive action plan. **Minute-** proposals are under consideration for next council. **CLOSED** (until further notice)
- v) To review Grants – Incoming – under Parish Councils Act 1957, s.1. **Minute-** none current

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- vi) To review Community Grants – Outgoing – under objective specific legislation; to consider a request for a grant to repair/ replace the tractor/gangmower equipment under amenity maintenance. Cllr Jackman to put motion **Minute-** resolved to support in principal – subject to budget for next financial year.

2010.06 Planning; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast track protocol; The Clerk was authorised to respond in the affirmative in support of the Buckinghamshire Council's response to the governments consultation Changes to the Current Planning System.

Minute- Council noted & approved response submitted.

20/03608/APP temp dwelling, Holly Grove Farm, 23.11.20 - residents concern over access via a POW. Would not normally be considered valid grounds for a planning objection. Residents recommended to submit concerns direct to the Planning Authority through the BC planning portal. Cllr Jackman would seek the views of other residents affected to finalise Council response in due time.

AOC/0057/20, Greatmoor conditions- no objection.

2010.07 Environment. To report any issues in respect of:

- a Footpath Lighting under Parish Councils Act 1957, s.3; To report any outages - Cllr Benfield agreed to do a drive round and report. **Minute-** reported 4 outages on the prison access drive. Clerk to report to prison as their responsibility.
- b Verges & Hedges under LGA 1972, ss.101, 111, 112; Cllr Jackman agreed to review with hedge contractor. **Minute-** actions completed as specified. Invoice awaited.

2010.08 Communications.

1. WITH STAKEHOLDERS

- **Buckinghamshire Council:** Land reclamation on hold; **Minute-** to be progressed when possible.
Haddenham & Waddesdon Community Board: next meeting 06.11.20. Cllr Moloney to represent. **Minute-** email 23.10.20 - postponed to 25th November.
Environment & Green Spaces sub-committee: last meeting 10.09.20. Cllr Moloney to access a webinar to be held on 13.10.20. **Minute-** summary report given. Noted. Project funding options to be explored in conjunction with school/ Woodland Trust project.
Highways Safety sub-committee: next meeting 13.10.20. Cllr Moloney to participate. **Minute-** cancelled
Parish Liaison Meeting: next meeting Wednesday 14.10.20, 6.30pm. The agenda circulated 12.10.20. **Minute-** noted
To consider Cllr Macpherson's hierarchy of groups with scopes & dates of meetings. **Minute-** postponed due to absence
The Clerk advised communications from yet more groups which may overlap others in function & purpose.
Added to the list Freight Steering Group: email 26/10/20 from John Lewis/ Elaine Hassall requesting HGV input.
Minute- Grendon Underwood HGV concerns submitted.
There was general dismay at the number of groups, sub-groups, working groups, task forces & committees now in operation and total confusion as to their roles, purposes and objectives especially in light of the far more existential threat to health & livelihoods currently sweeping the County. BC requested to clarify relationships, objectives & meeting dates eg Highways sub-committee & HS2/EWR Working Group & Freight Steering Group
- **Village Hall:** Cllr Benfield to report. **Minute-** Cllr Jackman is aware of email from Neil McCrory 25.10.20 requesting opening options for 1st Aid training sessions – response imminent.
CCTV Upgrade. Further to resolution, Council is minded to upgrade the CCTV system to address certain vulnerabilities of the current system but subject to the agreement of the Trustees. **Minute-** The Clerk wrote to the Chairman of Trustees, on behalf of Council, on 08.10.20 to seek formal agreement to allow necessary works to commence and confirming they would be at council expense. The Chairman of Trustees responded, on 13.10.20, in the affirmative subject to further authoritative confirmation from Council that it would be responsible for all costs. Start date proposed for 10th November to be confirmed. The Chairman acknowledged agreement with thanks and confirmed Council would cover costs.
- **Saye & Sele:** Cllr Jackman to report. **Minute-** report received to be posted.
- **Community Police Team:** **Minute-** The Chairman confirmed they are aware of recent robberies and will contact local officer on his return from holiday by next meeting.
- **HMP Grendon:** **Minute:** email traffic from resident concerning responsibility for overflowing drain. Prison do not accept responsibility, Council has no power to act, BC meeting on site on 30th Oct. The Chairman expressed deep sympathy and suggested she write with condolences.
- **School:** The Chairman has agreed to contact the school liaison Governor to discuss regular contact whilst recognising the school is very much pre-occupied with COVID compliance. **Minute-** the Community Liaison Governor attended and raised the following: who owns the field behind school; would the Council support a school initiative to involve the community in a tree planting scheme resourced by the Woodland Trust; would there be any objection to making an additional gateway through the boundary hedge. Council would explore other support options from Bucks Council & Parish Council funding and advise in due course.
Woodland Trust trees initiative -Email from Headmistress, circulated 20.10.20 suggesting project collaboration. Clerk has requested advice from Buckinghamshire. **Minute-** minded to support. The school governor will develop a more detailed proposal, with school and the Trust and maybe with Bucks Council (Environment & Green Spaces Committee) and submit for consideration.
- **EfW:** **Minute-** last meeting 08.10.20 minutes circulated 16.10.20. Next meeting 21.01.21. The Chairman to represent. Cllr Macpherson to chair. **Minute-** noted.

2. WITH INFRASTRUCTURE

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- **HS2/EWR Working Group:** comprising Buckinghamshire County, all Parish councils along the construction route and representatives of both infrastructure project consortia. Held first meeting on 06.10.20, many long-standing questions remain unanswered. To be addressed at next meeting to be held on 12.11.20 @ 18.00.
The HS2 Schedule 17 traffic application (on Council web site) is with BC awaiting their response. The Application specifically highlights the pedestrian crossing at the church, across its construction route as it passes through Grendon Underwood, as being particularly dangerous. Traffic amelioration money for such hot spots now under the sole control of BC Highways. No timing for release of HS2 money from TfB. Any significant involvement by the church in such discussions is not forthcoming and this is essential to provide a contact person for direct liaison in real time. Cllr Benfield agreed to contact the church elders.
Cllr Macpherson confirmed Buckinghamshire remains in support of EWR but opposes HS2 works. She was insistent that a combined approach, especially on traffic movement and environment destruction already in progress, from HS2 working with EWR, with a single point of contact, must be forthcoming at next meeting.
The closure of the EfW siding and HS2 projections on traffic movements using the EfW access road are to be revisited by HS2 as EfW do not consider them viable. These raise concerns over potential ramifications on the volume and type of traffic using the construction route through Grendon & Edgcott. It was confirmed that, whatever the outcome of that review, there will be no incremental traffic through GU & E.
Minute- Deadline for answers to questions arising at last meeting was promised for 30/10/20, now postponed to next meeting on 12.11.20. However, Parishes still required to submit questions for the 12.11 meeting must by 29/10/20 without answers from 1st meeting. Church contact person for direct liaison in real time – awaited.
- **Ox-Cam Expressway:** further to the latest road investment strategy 2, or [RIS 2](#), the expressway project is moved out of the “go ahead” column into the “paused” column. Our MP has had confirmation that [Highways England](#) has not progressed work on the project. However, the estimated 1 million houses associated with the road remain potentially ‘live’ and a major local concern. **Minute-** noted.
- **UK Power Networks:** nothing to report. **Minute-** noted.
- **Opus Energy:** anomalies with DD & unauthorised address used on invoices resolved. **Minute-** noted.

3. WITH COMMUNITY

- Remembrance Sunday. To consider participation. **Minute-** Cllr Benfield has sourced wreath and reimbursement approved. Email Peter Hornigold 21.10.20 confirming arrangements this year. Two Councillors will attend restricted ritual. Deployment of the soldier silhouettes with the church.
- Newsletter- Cllr Mackenzie to lead. **Minute-** noted.
- Speeding/ Go30: Cllr Mackenzie to lead & agreed to contact community lead to see what, if any involvement she wanted going forwards with the speeding initiative. Once clarified the school rep would be approached to see if the school would like to assist in the continuation of the village signage etc. Cllr Mackenzie to update next meeting. **Minute-** Community lead no longer active. Agreed to liaise with School governor to develop joint projects. Will contact Launton re their 20mph scheme, although Council has previously resolved to spend more effectively.
- Web site enquiry: Fly tipping in layby on Broadway: a resident has reported the layby on Broadway is being used for fly tipping: The clerk had been in touch with Buckinghamshire who advised “Litter bins and dog bins are covered by AVDC. Flytipping is covered by both StreetScene and TfB, if the flytip is on the carriageway it will be TfBs responsibility and if the flytip is on the verge it is covered by street scene. Road signs are covered by TfB.”
Cllr Macpherson has confirmed the relationship between FixMyStreet and StreetScene. The Council is happy to release a bin from reserve given the appropriate legal clearance. **Minute-** Clarification awaited.
Cllr Benfield agreed to contact the owner of the trailers parked in the layby as legally required to show lights. To be progressed for police action in the absence of resolution.
- Web site & email: The web site continues to evolve. **Minute-** noted.
- Gigaclear: nothing to report. **Minute-** noted.

2010.09 Amenities.

- Playground: slide replacement fitted & paid for against Purchase Order. - installation invoice awaited Cllr Jackman agreed to forward costs to BC.av for release of S106 funds as they become available. **Minute-** invoice received, resolved to pay, to be forwarded for S106 fund release.
- MUGA: General concern that this project must be managed transparently, accountably, and independently and the mistakes of the playground not be repeated. Proposed Project Manager approved by resolution. Cllrs Benfield & Jackman agreed to follow up the appointment. PM to be contacted & early projections to be developed. Now expected to commence next Spring so need to have a clear action plan for the next Council, taking office at that time. **Minute-** meeting arranged for 30.10.20 to consider a no obligation proposal.

2010.10 Committees; Personnel Committee - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960.

2010.11 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** General concern over Council meeting attendance from Springhill. Council continues to seek representation on the Council from Springhill.

2010.12 To confirm date of next meeting; To confirm date as scheduled on 24th November 2020. Status of remote or actual to be considered. **Minute-** so confirmed – remote.

Meeting closed at 21.28

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Signed as a true and accurate record:
Cllr K. Moloney, Chairman presiding

Dated:

Transactions		GRENDON UNDERWOOD PARISH COUNCIL	October	2020
Date	Type	Transaction Description	Debit Amnt	Credit Amnt
01/10/2020	SO	MARION RYLEY	£ 10.00	
16/10/2020	DD	OPUS ENERGY LTD 0750932	£ 78.21	
20/10/2020	DD	BC AYLESBURY GEN Waste	£ 30.40	
27/10/2020	DD	OPUS ENERGY LTD	£ 6.09	